

MINUTES OF MEETING OF THE BOARD OF PUBLIC WORKS, APRIL 14th, 1947.

The Board of Public Works met on April 14, 1947, in the office of the Governor, State House, Annapolis, Maryland.

There were present:

Wm. Preston Lane, Jr., Governor
James J. Lacy, Comptroller
Hooper S. Miles, Treasurer.

Mr. Walter N. Kirkman, Director, Department of Budget and Procurement, also attended the meeting.

POST WAR CONSTRUCTION:

The Secretary brought to the attention of the Board a communication from Mr. Frederic A. Fletcher, architect, in which it was stated that a Committee representing the Baltimore Chapter of the American Institute of Architects would like to appear before the Board for the purpose of discussing the compensation to be paid to architects for services rendered the State. Mr. Fletcher had been advised of the meeting of the Board so that he might be present but since he was not at the meeting the Board took no action, but stated that it would hold the matter in its file of unfinished business until the Committee for the architects would have the opportunity to discuss the matter at a later meeting of the Board.

The Secretary brought to the attention of the Board communications from the firm of consulting engineers Faisant and Kooken relative to compensation to be paid for services in connection with the preparation of plans and specifications for certain projects in the State's postwar construction program, as well as a similar letter from Mr. Bernard Evander, architect. It is contended by Mr. Evander and by Faisant & Kooken that their compensation should be based upon an estimate of the cost of the proposed work by a reliable contractor rather than upon the amount of money allocated by the State for the projects in the postwar construction program.

After deliberate consideration of the matter the Board decided that the State had not authorized construction on projects which would exceed in cost the amount of money allocated to the projects and that it could not consider compensating the architects on the basis of the amount of the lowest bid received in cases where projects were submitted to contractors for estimates or on the basis of estimates made by the architects or a contractor in cases where bids were not asked. In its review of the situation the Board considered that the heads of the various State Agencies and institutions were fully aware of the amounts of money allocated for the projects for their agencies and that both the agencies and the architects were advised through the issuance of memoranda of the compensation to be received by the architects and the manner in which payment was to be made. It was unanimously agreed by the members of the Board that the State would not consider paying compensation to architects in such cases other than on the basis of the amounts allocated for the projects in accordance with the memoranda furnished, except in cases where the Board actually authorized construction contracts, in which cases the fees of the architects were to be on the basis of 6% of the amount of the contract price, as has been the practice in the past.

The Secretary brought to the attention of the Board a communication from Mr. J. Roland Dashiell, dated March 7, 1947, relative to the contract which Mr. Dashiell has with the State for the erection of a new hospital for chronic disease cases at Deer's Head Park, Salisbury, Maryland. In his letter, Mr. Dashiell called attention to the delay which had occurred in the execution of his contract because of the inability encountered in obtaining the necessary permit from the C.P.A. to proceed with the work. In the discussion of Mr. Dashiell's letter the members of the Board felt that the State could not be charged with any additional expense which might be incurred by Mr. Dashiell because of the delay in his receiving the necessary permits from the C.P.W., and that this position should be clearly stated so that Mr. Dashiell would not feel that his letter would be an acceptance by the State of responsibility for compensating him for any additional costs he might have to bear in connection with the construction of the hospital.

However, it was stated at the meeting that subsequent to the writing of his letter Mr. Dashiell had obtained all of the permits necessary and that there was nothing further in the way of authority to be obtained from the Federal Government to allow him to go ahead with the work. Attention was called to the fact that Mr. Dashiell had held a party on April 11, 1947 on the property where the hospital is being erected to signalize the fact that everything had been cleared with the C.P.A. and that he was now able to go ahead and prosecute the contract without further delay.

The Secretary submitted to the Board for consideration the invoice of the State Roads Commission for the shore protection work which was done at Blakiston Island in the amount of \$10,391.23. The Board approved payment of this invoice from the appropriation in the budget therefor, with the balance being paid from the Postwar Construction Fund out of the total of funds allocated to cover actual contracts for construction.

The Board approved the payment of State-grant to the Mayor and City Council of Cumberland in the amount of \$3,840.00 for Project No. 1-B-3, and an extension of time for the engineering studies from January 10, 1946 to March 4, 1946, upon the recommendation of the Maryland State Planning Commission.

The Board approved payment of \$1,450.00 to Edwin J. Kirby covering topographic survey of part of the property of the Washington County Home, Hagerstown, Maryland, which was made during December 1946 and January 1947. This property is to be used as the location for the Western Shore Chronic Disease Hospital.

The Secretary brought to the attention of the Board a bill rendered by Mr. James R. Edmunds, architect, to the Crownsville State Hospital for services rendered in preparing working drawings, specifications and taking bids for three doctors' cottages.

The Board was not willing to approve payment to Mr. Edmunds on the basis of the bill as rendered, but did approve payment of the amount of the bill to be credited to the amount which Mr. Edmunds will be entitled to when the State will be able to go ahead with the construction of these buildings, with the understanding that the amount to be spent for the buildings, including architect's fees and any other expenses in connection with the construction, will be limited to the money available for the purpose in the Construction Loan authorized at the 1947 session of the Legislature. (\$2,505.96)

The Board gave formal approval to the increase in the cost of construction for the new building for the Department of Motor Vehicles to cover the use of marbelized tile in lieu of asphalt tile, which is unobtainable, in the amount of \$599.47.

The Board confirmed the action of Mr. Kirkman and Mr. McCusker in disapproving any change in the installation of electrical control equipment for the Department of Motor Vehicles from that set forth in the contract. This electrical equipment is to be installed on the basis of the original plans and specifications.

The Secretary brought to the attention of the Board bill of Malone & Williams, architects, for services in the preparation of plans and specifications for the new Dairy Barn for the Eastern Shore State Hospital, at Cambridge, Maryland.

The Board approved payment of the bill with the understanding that the amount being approved for payment at this time, \$1,759.68, will be applied to the amount due the architects on the basis of the amount of the contract to be entered into for the erection of the new barn. The cost of the new barn is to be paid out of the insurance received in compensation for the destruction of the old barn by fire and the additional money appropriated therefor in the Construction Bond Issue passed at the 1947 session of the Legislature. The amount available will be sufficient to take care of the contract, the architects' fees, etc.

The Secretary brought to the attention of the Board a file of correspondence relative to bids received for the construction of the new barn at the Eastern Shore State Hospital. The low bid of \$58,655.90 was made by the Cambridge Brick Company, Inc. The Board approved the acceptance of this bid, provided

the contractor was willing to agree to share with the State any profit he might have in the job, along the lines followed in other cases where the State has approved contractors' bids for construction and the contractor has agreed to share any profits in excess of a fixed-fee agreed upon. The matter is being referred to Mr. Kirkman for further attention.

The Secretary brought to the attention of the Board a communication from Dr. R. H. Riley, Director, Department of Health, quoting a resolution passed by the State Board of Health, in which it was declared that the construction of the new Office and Laboratory Building for the State Department of Health is emergency and should be undertaken at the earliest opportunity.

The Board was not willing to agree that the construction of this building and laboratory is an emergency. And, in line with action at the January 16, 1947 meeting, it was decided that this project would not be carried out but that the State would proceed with the expenditure of the sum of money provided in the construction program passed at the 1947 session of the Legislature for the State Department of Health.

The Secretary brought to the attention of the Board a file of correspondence relating to the services rendered by Mr. O. Eugene Adams, architect, in connection with the Headquarters for the Maryland State Police at Pikesville, Maryland, and the Barracks for the Department at Waldorf, Maryland.

The Board decided it could not approve payment to the architect for services on the basis of the estimate made by him or the price submitted by a contractor for the work at the Headquarters and the Training School at Pikesville. It was stated, however, that the architect could be compensated on the basis of the amount appropriated in the construction program passed by the 1947 session of the Legislature, with the understanding that any payment to be made at this time would be applicable to the amount due the architect for services in the construction of the building as provided in the 1947 construction program, with the amount included in the Bond Issue being the maximum amount which will be available, including architects' fees and other costs in connection with the work.

The Secretary brought to the attention of the Board a communication from Col. Beverly Ober, Superintendent, Maryland State Police, relative to protecting the old building at the Soldiers' Home at Pikesville which was damaged by fire several months ago. As there seemed to be some question as to the advisability of spending any money in protecting this property, the matter was referred to Mr. Kirkman and Mr. McCusker for investigation and report.

The Secretary presented to the Board, for its information, a statement received from Mr. E. L. Fletcher, Superintendent, Maryland Training School for Boys, showing the use made of the \$22,000 which had been available to the institution in the postwar construction fund for Repairs and Improvements.

The Board approved the statement and ordered it filed.

The Board approved payment of invoice of the S. J. Martenet & Company, covering survey, plat and description of the Whitaker Iron Company property, which had been considered for the new Maryland Training School for Colored Boys, in the amount of \$500.00.

The Secretary submitted to the Board a file of correspondence which had accumulated relative to bids received for Additions and Alterations at the Maryland Tuberculosis Sanatorium-Henryton Branch, the lowest of which was \$84,702.00 submitted by Lacchi Construction Company.

The Board was unable to take any action in this matter due to the lack of funds for such construction.

The Secretary brought to the attention of the Board bill of Buckler & Fenhagen in the amount of \$2,700.00 for architectural services in connection with the proposed addition to the Service Building at the Henryton Maryland Tuberculosis Sanatorium.

The Board was anxious to have more information in connection with the proposed construction before giving consideration to the bill since the work covered by the plans and specifications does not seem to have been a part

of the postwar construction program. The Secretary was instructed to obtain more information about the matter.

The Board approved information submitted by Mrs. Edith P. Gardner, Superintendent, Montrose School for Girls, covering the use made of the \$4,500.00 allocated to that institution for new Hog and Slaughter House. Contract in the amount of \$3,250.00 had been awarded to J. R. Rimby for the House itself and \$1,250.00 is being used for wire fencing for the hog range, several breeding houses and utensils for the Slaughter House.

The Board also approved the award of contract which had been made to J. R. Rimby in the amount of \$5,500 for the exterior repair work which had been done to the Old Mansion House of Montrose School for Girls.

The Board formally approved action which was taken about April 1, 1947 through individual approval being given by the members, through the Secretary, to request of Morgan State College that it be authorized to accept from the Federal Government, the Federal Works Administration, several temporary structures granted to the College as Surplus Property of the Federal Government. It is understood that the Federal Government will dismantel these temporary buildings where they are now located at Hawkins Point and move them and re-erect them at Morgan State College with the State to take care of the cost of any architectural services which may be necessary and in connecting the buildings with the utilities, sewer, water, heat, etc., which it is estimated will amount to not more than \$25,000. The Secretary stated that he had advised Dr. D. O. W. Holmes, President of Morgan State College, of the approval of the Board that the school should go ahead and make the necessary arrangements with the Federal Works Agency for the acceptance of the buildings.

Mr. Kirkman submitted a request from Maryland Tuberculosis Sanatorium for permission to expend \$4,687 from the Postwar Construction Fund for some emergency repairs which are needed at the Henryton Branch.

The Board was agreeable to the doing of this repair work but only if the institution could find the necessary funds from either its current budget or the new bond issue.

The Board approved payments totaling \$2,571.00 for commitments of The Miners Hospital for repairs from the new bond issue, upon the recommendation of Mr. Kirkman.

Upon the recommendation of Mr. Kirkman that the work needed doing, the Board approved the use of \$24,000 from the new bond issue to cover the cost of painting all cottages and the school building of Maryland Training School for Boys.

Mr. Kirkman reported to the Board that he had been advised by former Governor O'Connor that he had agreed that the University of Maryland should have the amount of \$75,000 allocated for the Crisfield Laboratory replaced in its construction program. This amount is being held as a definite commitment in the State's postwar construction program set up prior to the passage of the Construction Loan by the 1947 session of the Legislature.

The Secretary brought to the attention of the Board a letter from Dr. H. C. Byrd, President, University of Maryland, calling attention to the fact that at the Princess Anne Branch of the University some students have been unable to take classes in Chemistry and Physics during the current year because of the lack of heat in the building in which these laboratories are located. This is the first information on this matter which has been given the Board and Mr. Kirkman was requested to make an investigation of the situation and report to the Board his findings, at a later meeting.

The Secretary brought to the attention of the Board a file of correspondence which he had relative to the Surplus War Property of the Federal Government which Dr. Byrd had secured for the Princess Anne Branch of the University of Maryland. In a letter dated March 5, 1947, Dr. Byrd advised that the cost of connecting these temporary buildings with utilities, such as sewage, water, light, heat, etc. would be approximately \$4,250.00. However, there have been no funds appropriated for this service.

The Board was agreeable to the acceptance of these buildings from the Federal Government, with the understanding that the University of Maryland would use

funds out of their current budget for the payment of connecting these buildings to the utilities.

The Board approved payments made by the State Comptroller from the Post War Construction Fund since the last meeting, as follows:

State-Aid Grants to local Sub-divisions	
for preparation of plans and specifications	\$96,557.58
Department of Budget & Procurement	6,282.30
Department of Motor Vehicles	36,910.33
Military Department	14,311.60
Eastern Shore Chronic Disease Hospital	35,129.14
Maryland Tuberculosis Sanatorium	120.00
Crownsville State Hospital	9,804.73
Springfield State Hospital	10,316.30
Spring Grove State Hospital	36,038.68
Maryland Training School for Boys	2,440.08
Montrose School for Girls	8,750.00
Maryland Training School for Colored Girls	30,322.53
State Reformatory for Women	13,531.42
Morgan State College	67,337.70
State Teachers' College-Bowie	18,415.20
University of Maryland	609,070.84
	<u>\$995,338.43.</u>

The Secretary advised the Board that he had received a letter from Mr. Frederic A. Fletcher, architect, relative to the insurance on the construction at the Department of Motor Vehicles, and the Maryland Training School for Colored Girls, which he had forwarded to Mr. Miles for attention. In his letter, Mr. Fletcher had pointed out that the contractor in each case was bound by his contract to furnish insurance to cover this construction to protect the State; and, that, additional coverage had been taken out by the Treasurer of Maryland for these institutions covering this work. Mr. Fletcher pointed out that it would be possible, however, to effect a saving in insurance premiums.

Mr. Miles reported that he had investigated the situation and it had been decided to continue the insurance taken out by the State on this construction.

The Board approved Mr. Miles' action in the matter. And, further, approved relieving the contractor in each case of the responsibility of furnishing such insurance under the terms of his contract.

Mr. Kirkman reported to the Board that in the matter of the contract for gut-tering, spouting, slate roofing, etc. for Rosewood State Training School, for which the Wallace Roofing Company was the low bidder but was unable to furnish the necessary bond, that the Wallace Roofing Company was willing to proceed with the work without any payments being made during the course of the work and receive payment in full upon completion of the contract and acceptance of the work by the State.

In view of this report, the Board approved the awarding of a contract to the Wallace Roofing Company for this work in accordance with their bid of \$14,000. Payment is to be made from the new bond issue funds available to the institution.

The Secretary brought to the attention of the Board a letter from the Department of Health submitting an additional bill received from Mr. Bernard Evander, architect, requesting payment of \$31,496.70 on account of services rendered to that department. In view of the fact that the appropriation for this project was \$500,000 and Mr. Evander has been paid \$15,000 on account for the work he has done, the Department of Health did not recommend payment.

The Board concurred in the action of the Department of Health and disapproved the bill.

COMPTROLLER OF THE TREASURY:

The Board approved the following payments of refunds made since the last meeting from Miscellaneous Appropriation #2, Item #17.

Anne Arundel County Commissioners:

Reimbursement for refunds made directly to taxpayers during the period January 1, 1943 to December 31, 1943, by the Treasurer for Anne Arundel County.	\$199.90
Reimbursement for refunds made directly to taxpayers during the period January 1, 1946 to December 31, 1946 by the Treasurer for Anne Arundel County.	212.20
Admissions Tax:	
Joseph Frank Spalla for the St. James Players	2.89
Title Tax: - \$463.87	
Motor Sales Co.	14.01
Russell G. Sibert	8.52
Walter Henry Rice	21.10
Philip Edward Kerns, Jr.	17.34
Juan Antonio Barretto	30.06
David Odell Michael	20.02
James Brice Marsh	22.34
Penn Bros., Inc.	7.65
Socony-Vacuum Oil Co., Inc.	132.01
Lawrence W. Bullock	22.09
Samuel Curtis Dempsey	40.62
Donald Franklin Behler	12.93
Seymour Welton Swisher	16.40
Chevy Chase Citizens Committee	29.91
Frederick Bartlett Didier	15.03
Walter Leonard Auld	15.03
William Tredwell	12.02
Robert C. Winston	8.58
Melville Lewis McClaren	.90
Francis Leon Mackey	17.31

The Board approved the payment of the following refunds made since the last meeting, from the budget of the State Tax Commission, Item #208-C, totaling \$205.00.

The Brooklyn Homes, Inc.	\$10.00
Great Eastern Investment Corp.	10.00
The Bittorf Motor Co.	30.00
Mutual Fire Insurance Co., Inc.	20.00
Mutual Fire Insurance Co., of Cecil County	20.00
The Simpson-Peak Co.	35.00
White Laboratories, Inc.	25.00
Edgecomb Steel Co.	25.00
Capital Auto Sales, Inc.	10.00
Harge Yacht Yard, Inc.	10.00
Somerset Farmers Cooperative Assoc., Inc.	10.00

COURT OF APPEALS:

Upon the recommendation of Mr. Kirkman, the Board approved request of the Court of Appeals of Maryland for authority to purchase furniture for the use of Judge Henderson and Judge Markell, with offices in Baltimore. Payment for this furniture is to be made from the funds available to the Court of Appeals in its 1946 Budget for Office Equipment, which funds were carried forward to the current fiscal year by the Comptroller's Office.

DEPARTMENT OF BUDGET & PROCUREMENT:

Upon the recommendation of Mr. Kirkman, the Board approved the exchange of one set of the Annotated Code of Maryland for a five-volume set of Wyoming Compiled Statutes.

DEPARTMENT OF MOTOR VEHICLES:

The Board considered report of the Department of Motor Vehicles relative to the case of William Tighlman who was fine a total of \$127.75 on October 26, 1943, by Magistrate James G. Woodward of Annapolis. In view of the fact that

the Department has been unable to make collection of this fine up to this time and also that information had been furnished showing that the indictment was faulty due to it having been obtained on evidence stating that the car in this case belonged to the son rather than the father of the family from which it was taken, the Board approved the writing-off of this case from the records of the Department and the matter closed.

The Board considered the case of Herbert Brown, of Jarboesville, Maryland, who was arrested October 18, 1945 and fined \$51.45, with an appeal noted. During the latter part of July 1946 the Department of Motor Vehicles received a remittance in this case in the amount of \$16.45 from the Clerk of the Circuit Court, Leonardtown, Maryland, for St. Mary's County. In checking the case, the Department learned that the appeal had been withdrawn and promptly made a demand for the difference of \$35.00. Judge J. Ralph Abell, Trial Magistrate, advised that in preparing the copy of the docket entries to the Clerk of Court the fine and costs had been incorrectly listed as \$16.45 instead of \$51.45, and in a letter dated August 16, 1946 addressed to former Governor O'Connor requested that he be relieved of the necessity of paying the additional sum of \$35.00 which had not actually be collected.

In view of the circumstances in this case, the Board authorized the writing-off of the additional \$35.00 now due, by the Department of Motor Vehicles.

DEPARTMENT OF PUBLIC BUILDINGS AND GROUNDS:

The Board formally approved contract which had been awarded Will Corbin Construction Company for Repairs, replacements and improvements to the Mansion in the amount of \$596.00, under date of January 20, 1947, together with extra work which had been found necessary, bringing the total cost to \$644.00. Payment for this work is to be made from the funds available for "Improvements to Public Buildings in Annapolis".

The Secretary mentioned to the Board that information had come to him that the Red Cross of Annapolis was offered the use of space in the Court of Appeals Building. The State is very much in need of space and it was suggested that if the Court of Appeals is not going to make use of the quarters formerly used by the State Comptroller's Office and which were renovated for the Court of Appeals, that the Board of Public Works be so advised in order that the space might be made available to certain State Agencies which are badly in need of additional space.

The Secretary was instructed to contact the Court of Appeals and ascertain whether the Court has no plans for making use of this space on the first floor of the Court of Appeals Building, in which event the Board would regard the space as being available to other State Agencies to be allocated by the Board in cases where it is needed. The Board confirmed the policy of not making space in State property available to non-State organizations -- especially where the State is short of space for some of its own agencies.

DEPARTMENT OF STATE FORESTS AND PARKS:

The Secretary brought to the attention of the Board a communication from the Department of State Forests and Parks advising that an inquiry had been received from Mr. R. W. Sheckells, of Cumberland, Maryland, relative to leasing some coal land on the Potomac State Forest, Garrett County.

In line with the policy of the State in leasing State lands for coal mining purposes for emergencies only, and it being felt that no emergency exists at this time, the Board was unwilling to entertain any proposition from Mr. Sheckells for the leasing of the land on the Potomac State Forest.

The Secretary brought to the attention of the Board a communication from the State Forester relative to the sale of a small section of the electric line serving Gambrill State Park to The Potomac Edison Company at \$281.93. The letter, dated February 10, 1947, did not indicate that the matter had been considered and approved by the Board of Natural Resources.

The Secretary was instructed to communicate with the Department of State Forests and Parks and ascertain whether the matter had been considered by the Board of Natural Resources and if not, to present it to that Board for consideration and recommendation.

MARYLAND STATE REFORMATORY FOR MALES:

The Secretary advised the Board that he had received advice from the Department of Correction that the property which the Board authorized the Department to sell to the State Roads Commission at the entrance to the Maryland State Reformatory for Males for \$198.50 was to be conveyed to the County Commissioners of Washington County rather than to the State Roads Commission, but that the same road improvements would be made.

The Board approved this change in conveyance.

MISCELLANEOUS:

The Secretary brought to the attention of the Board a communication which had been received from Mr. Benjamin L. Wolfson, attorney, of Baltimore, dated March 17, 1947, being copy of letter of that date addressed to the Attorney General, relative to a claim made on behalf of Theodore E. Hess and Mary L. Hess, his wife, for injuries sustained when she was run into, struck and unbalanced by Samuel Johnson, a prisoner in charge of Penitentiary Guards Brown and Kawaleski, on March 10, 1947.

The Board requested the Secretary to keep in touch with the Attorney General in reference to this claim and advise the Board later of its final disposition.

MORGAN STATE COLLEGE:

The Board approved the payment of \$1,232.50 from the Scholarship Fund of Morgan State College for the second semester of the school year 1946-47.

The Secretary submitted to the Board a copy of the report of the Committee on State Scholarships of Morgan State College setting forth the awards for the second semester of 1946-47, together with the recommendations of that Committee therewith.

After discussing this report fully, the Board ordered it filed for future reference.

REGISTER OF WILLS:

The Secretary brought to the attention of the Board the audit report of the State Auditor covering his examination of the accounts and records of A. James Gross, former Register of Wills for Harford County, covering the period October 1, 1941 to November 30, 1942, together with a file of correspondence relative to this report which had been written by the State Comptroller and Mr. Gross. In his report, the State Auditor had called attention to certain uncollected taxes due amounting to \$85.24 for Mr. Gross' term of office ended November 30, 1942, determined in a review of administration accounts filed during the period under audit. It was Mr. Gross' contention that these accounts are old and impossible of collection, in which opinion the State Auditor concurred and recommended that they be written-off as such.

The Board approved the recommendation of the State Auditor and authorized the State Comptroller to write-off these accounts as uncollectible.

STATE AVIATION COMMISSION:

The Secretary brought to the attention of the Board report of the State Auditor covering his examination of the accounts and records of the office of the State Aviation Commission for the period July 1, 1944 to June 30, 1946, which report had been considered by the Board at a previous meeting and the Secretary requested to obtain further information. The State Auditor had furnished the Secretary with a list of the equipment amounting to \$248.30 which had been purchased in previous years but which is not now in the possession of the Commission, causing a discrepancy in the inventory account of that amount.

After reviewing the list submitted, the Board order these items cancelled in the inventory account and the Commission so advised.

STATE DEPARTMENT OF EDUCATION: - Bowie State Teachers College

Dr. Thomas G. Pullen, State Superintendent of Schools; Mr. W. D. Allen, a member of the State Board of Education; Mr. John J. Seidel, Assistant State Superintendent for Vocational Education; and Mr. Francis J. Thuman, architect for the State Department of Education, appeared before the Board in connection with rebuilding the Dormitory at Bowie State Teachers College which was damaged by fire on February 11, 1947.

The Board was advised that three bids had been received for repairing the damage, with the low bid being that of W. E. Bickerton Construction Company in the amount of \$21,744.00, which includes \$12,044.54 which has been expended for emergency repairs to protect the property from further damage. There is an appropriation of \$35,000.00 in the construction program approved at the 1947 session of the Legislature. The Board of Education suggested that the amount to be received from the insurance company (\$21,744.00) be added to the appropriation which was made available by the Legislature for the purpose of fire-proofing the work at the college, and be used to fire-proof the building and repair the damage caused by the fire.

After due consideration the State Department of Education was authorized to use the amount to be received in settlement for the fire loss and the amount included in the construction program, if, in the judgment of the State Board of Education, that should be done; otherwise, to use the amount to be received in settlement of the fire loss in repairing the fire damage. It was understood that in no event could the work to be done exceed the amount of money available, and which will have to include the architect's fee and other expenditures necessary in connection with the work.

STATE EMPLOYEES:

The Board approved the payment of compensation to the following State Employees in lieu of vacations which it has been impossible to grant them, the payments having been recommended by the department heads in each case.

Regina Olmer, Spring Grove State Hospital, \$75.62 for the year 1945.

John Benson, State Department of Health, 15 days vacation and 12 holidays in 1946.

Ernest Threat, State Department of Health, 15 days vacation and 10 holidays in 1946.

The Board considered requests for compensation to the following employees of the State Department of Health in lieu of time which it was impossible for the Department to grant leave. However, the Board felt that these employees should be given time off in 1947 for the days worked in 1946 when they should have been on leave.

Walter E. Engel - 4 days vacation.

Henry Justus - 4 holidays.

The Secretary advised the Board that the sick leave approved at the last meeting for Henry J. Koehler, employee of the Maryland Tuberculosis Sanatorium, would be for the three months beginning March 12, 1947.

The Board approved an extension of sick leave, upon recommendation of the department head in each case, for the following employees:

Mrs. Anna E. Rohrer, State Department of Health, for the period October 22 to November 14, 1946.

Miss Janet J. King, State Department of Health, for the period Noon on May 6, 1947 to June 1, 1947.

The Secretary brought to the attention of the Board a letter from the Unemployment Compensation Board dated April 9, 1947, in which the Board was requested to reconsider the matter of mileage allowance for automobiles owned by employees and used in the business of that agency.

The Board reaffirmed its policy relative to the allowance for the use of automobiles of such employees by state departments, and declined to increase this allowance beyond the six-cent rate set on February 17, 1943.

April 14, 1947

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The Secretary brought to the attention of the Board communication received from the State Employment Commissioner, dated April 9, 1947, relative to "Payment for accrued vacation leave upon separation from the State Service", and requesting that the Board establish a definite policy in this matter, with a clarification of the term "working" day.

The Secretary was instructed to refer this matter to the Attorney General for his consideration and recommendation.

STATE EMPLOYMENT COMMISSIONER:

Mr. Kirkman submitted a request from the State Employment Commissioner for an allotment of \$95.00 from the General Emergency Fund to cover the promotion of Assistant Personnel Examiner to Personnel Examiner III.

The Board was unwilling to approve such an allotment, but did approve the expenditure of \$95.00 from the current budget of the department for this purpose, through proper budget amendment.

The Secretary brought to the attention of the Board a letter from Mr. W. D. Owens, State Employment Commissioner, calling attention to the need of his department for more adequate office space. Mr. Owens called attention to the possibilities of several buildings in Baltimore for the use of his department and requested the Board to authorize the employment of an architect or planning engineer in order that an opinion might be obtained as to which of the several locations would be most advantageous. Also, he wished authority to extend an official option to the B. Howard Richards Company for the space they have available.

The Board referred the matter to Mr. Kirkman for investigation and recommendation.

STATE PROPERTY:

The Secretary brought to the attention of the Board a request from the Hall of Records for authority to dispose of two (2) cider presses, due to the fact that the method of repairing documents was changed some years ago. An offer of \$10.00 has been received for one of these presses, the original cost of which was \$17.00.

The Board approved the sale of these two cider presses.

Upon the recommendation of Mr. Kirkman, the Board authorized the Hall of Records to sell five typewriters, which are old and of such condition it would be unprofitable for the State to have them repaired. An offer of \$316.25 for these machines was received from Sutton and Company, of Baltimore, and the Board approved the sale of these typewriters to that company.

STATE RECORDS:

The Board approved request of the Unemployment Compensation Board for authority to proceed with the destruction of certain records of that agency for the year 1941 which the State Archivist has advised are of no value to the Hall of Records. This approval was given with the understanding that the department would file with the Archivist a list of the records destroyed as well as a certified statement setting forth the date of destruction and the manner.

STATE PROPERTY:

Upon the recommendation of Mr. Kirkman, the Board approved the disposal of property no longer required in the conduct of the State's business for the following agencies, as fully set forth in the agenda for the meeting of April 14, 1947, prepared by Mr. Kirkman:

Public Service Commission
University of Maryland
Department of State Forests & Parks
Prince George's County Welfare Bd.
State Roads Commission
State Employment Commissioner
State Use Industries
St. Mary's County Welfare Bd.

Alcoholic Beverages Tax Division
St. Mary's Female Seminary
State Industrial Accident Commission.
Maryland House of Correction
State Teachers College-Towson
State Department of Health
Caroline County Welfare Bd.
Register of Wills for Wicomico Co.

Upon the recommendation of Mr. Kirkman, the Board approved the purchases of major items of equipment made by the State Roads Commission for the period September 1945 to September 1946, totaling \$299,112.28, as required by law, and ordered the statement submitted filed for future reference.

STATE ROADS COMMISSION:

Mr. Kirkman submitted to the Board request of the State Roads Commission for permission to sell to the Baltimore City Aviation Commission that portion of the old W. B. & A. Railway right-of-way which runs through the site for the new Baltimore Municipal Airport in the vicinity of Friendship Church, for the sum of \$5,000.00.

After discussing the matter fully, the Board approved this request.

The Board approved execution of deed of the State Roads Commission conveying to William H. Labrot, of Anne Arundel County, Maryland, certain land not needed in connection with the Sandy Point Ferry Landing Road running from the Governor Ritchie Highway, all in conformity with the right-of-way agreement entered into between said Commission and Mr. Labrot in the acquisition of these lands, and affixed their signatures thereto.

STATE TOBACCO WAREHOUSE:

The Board approved payment from the obligated balance of rent money received from Bethlehem Fairfield Shipyard, Inc., being held to the credit of the State Tobacco Warehouse for the fiscal year 1946, of \$1,325.00 to Baltimore Elevator Company and \$759.20 to The Mullan Contracting Company for necessary repairs to the State Tobacco Warehouse.

UNEMPLOYMENT COMPENSATION BOARD:

The Secretary submitted to the Board for approval report received from the Unemployment Compensation Board for the period ended December 31, 1946, showing in detail the taxes collected, the accounts receivable, the liens filed and judgments obtained on tax claims, and interest waived in the amount of \$1,611.64, and adjustments, abatements and uncollectible items of \$4,195.30. Mr. Aaron A. Baer, Special Assistant Attorney General, recommended to the Board that this report be approved.

The Board approved the action of the Unemployment Compensation Board as set forth in this report.

UNIVERSITY OF MARYLAND:

The Secretary brought to the attention of the Board request of the University of Maryland to expend the sum of \$3,474.12 from the balance remaining in the 1941 General Bond Issue for the Princess Anne Branch covering:

Paving of roadway by State Roads Commission	\$1,600.00
Purchase of curtains for the Auditorium	460.00
Motorization of Mechanical Arts equipment donated through War Surplus channels	1,188.24
Site clearing and sewer & water works (in connection with temporary housing)	225.88.

The Board approved this request.

The Secretary brought to the attention of the Board invoice of Henry S. Owens in the amount of \$1,154.52 covering examination of the payroll account records of the University of Maryland, bond account records, and the working fund account records of that institution, for the period July 1 through September 30, 1946.

The Board approved payment of this bill but only with the understanding that such obligations would not be incurred in the future without the specific authority for same being obtained from the Board of Public Works in advance, and the Secretary was instructed to so advise Dr. Byrd.

UNIVERSITY HOSPITAL:

The Secretary brought to the attention of the Board a communication from Mr. Leland A. Jones, 7207 Dummer Court, Dundalk, Maryland, relative to expenses

incurred by him in the treatment of the teeth of his son who was injured while a patient at the University Hospital, Baltimore, the amount expended being \$81.00.

In view of the circumstances outlined in Mr. Jones' letter, dated February 5, 1947, the Board felt it in order to authorize and direct the University Hospital to reimburse Mr. Jones for this expense.

LEGISLATURE:

The Secretary submitted to the Board for consideration a letter which had been received from Mr. Louis L. Goldstein, attorney, Prince Frederick, Maryland, in which inquiry was made as to what action was being taken in the matter of compensation claimed to be due Senator Joseph E. Joy, who filled the unexpired term of the late Senator J. Frank Parran. It is claimed that \$250.00 is due Senator Parran's successor for the last three months of 1946.

After a discussion of the matter, the Board requested the Secretary to refer the matter to the Attorney General for consideration.

POST WAR CONSTRUCTION:

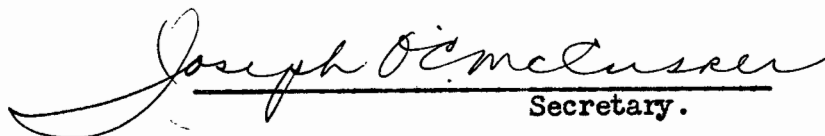
The Secretary brought to the attention of the Board a letter received from Dr. H. C. Byrd, President, University of Maryland, relative to certain purchases of land he proposes to make at College Park. In his letter, dated March 12, 1947, Dr. Byrd stated these purchases were necessary for some of the temporary housing quarters received from the Federal Government, the new location of the heating plant, and also to protect College Avenue, from a University point of view. Dr. Byrd further stated that it would not be necessary for the University to request funds of the State for these purchases.

The Board requested the Secretary to ask Dr. Byrd for more specific information as to the quantity and locations of the lands to be purchased, and the prices which it is expected will have to be paid for them.

Mr. Kirkman submitted to the Board a request from the Military Department for a further transfer of \$50,000 from the \$200,000 which was allocated in the postwar construction program (old) for the Naval Militia Armory, to be used for alterations and repairs to armories throughout the State.

In view of the fact that there are not now funds available to the Military Department beyond that approved for repairs to Armories prior to the meeting of the Board held in January 1947, the Board was unable to approve this request.

There being no further business, the meeting was adjourned.


Secretary.

MORGAN STATE COLLEGE:

The Board approved the payment of \$13,811.00 from the Scholarship Fund of Morgan State College as covered in Transmittal List No. 3 against that appropriation.